



OPEN POSITION

We are seeking a resourceful and self-motivated individual to join our Door Department team as a Door Service Technician (Helper)

JOB SUMMARY:

The Door Service Helper Technicians will start their day by reporting to the head office to receive their scheduled jobs from the Door Service Manager. The Door Service Helper will follow instructions given out by the Lead Hand Technician in order to inspect equipment and detect faults and malfunctions. They will learn first-hand from the experienced Lead Hand by asking questions and showing willingness to continual learning. Following the instructions of the Lead Hand Technician, the Helper will test the repaired equipment for proper performance and will carry out other duties such as cleaning, lubricating and other maintenance work as required.

CORE COMPETENCIES:

- Customer Focus
- Communication
- Energy & Stress
- Team Work
- Quality Orientation
- Time Management
- Adaptability/ Flexibility
- Result Focus
- Accountability and Dependability
- Ethics and Integrity
- Development and Continual Learning

DUTIES AND RESPONSIBILITIES

1. Travel by vehicle to job site on a daily basis and assist in determining the extent of repairs required
2. Inspect and complete repairs of door or dock equipment as per instructions given by Lead Hand Technician.
3. Carry out duties and responsibilities given by Lead Hand while on job site in a timely manner.
4. Remain current in door and dock industry products and services
5. Accurately complete daily timesheets and inspection reports
6. Ensure O'Brien's and customers safety policies and procedures are followed at all times
7. Resolve emergency breakdown situations in a prompt and professional manner
8. Provide excellent customer service at all times
9. Desire to further develop mechanical skills and learn new techniques in order to work in a more efficient manner
10. Maintain and upkeep inventory on company truck and have knowledge and understanding parts
11. Must be able to work in fast pace environments without sacrificing quality and safety.
12. Adjust equipment and repair or replace defective parts as dictated by the Lead Hand
13. Test repaired equipment for proper performance when required
14. Clean, lubricate and perform other maintenance work
15. Other duties as required

REQUIREMENTS:

- High School Diploma or equivalent
- Minimum 2 years' experience working with overhead door and dock equipment
- Hold a valid CWB welding certificate is an asset
- Must possess a valid drivers license, with a clean driving record
- Willing and able to work in all weather conditions
- Ability to safely lift 100lbs
- May be required to work after regular business hours in order to respond to emergency calls and be available on call in a rotation

WORKING CONDITIONS:

- Work primarily in industrial settings
- Travel required
- Overtime as required
- May be exposed to construction sites
- Weekend work may be required

Interested applicants are asked to submit a copy of their resume to Scott Porterfield, Door Service Coordinator.